

MADRAS SCHOOL OF ECONOMICS

Gandhi Mandapam Road, Chennai - 600 025

(Recognized as Institution of Special Importance by the Government of Tamil Nadu)

FULL TIME 'FINANCE OFFICER' POSITION AT MSE

Applications are invited for the full time post of 'Finance Officer' at Madras School of Economics, an advanced Centre for Under Graduate, Post Graduate Studies and Research in Economics / Management.

Qualification:

- (i) The candidate should possess at least Master's Degree in Commerce with 55% of marks and good academic record, preferably with CA or A master's degree or professional certification such as the Chartered Financial Analyst (CFA);
- (ii) At least 10 years of experience in Finance or Accounts in a government department/University/Educational or Research Institution or Teaching and or Research experience along with proven accounting capabilities, Good Working knowledge of rules and regulations of Central Government / University/R & D institutions relating to accounts / audit, service conditions and related financial matters;
- (iii) Preferably well versed with taxation/GST/TDS, knowledge of economics and accounting, business management, math knowledge, analytical thinking, financial management, leadership skills, and the ability to use computer and software packages, working knowledge of Tally is desirable; and
- (iv) The candidate should preferably be below 50 years of age.

The probationary period is two years.

Basic Pay: Rs.57,700 /- p.m.

The following are also applicable:

HRA:30%(of pay)

TA:Rs.1800/-

DA:53%

PF:12% of basic plus DA

Medical Reimbursement of Rs. 12,500/- per annum plus Medical Insurance. Interested candidates may send their bio-data with names of two referees to the recruitment@mse.ac.in by 28th November 2024.

Only shortlisted candidates will be called for interview. Details about the school can be viewed at www.mse.ac.in.

MSE reserves the right to relax the minimum criteria for highly deserving candidates. Also, MSE reserves the right not to fill the vacancy if no suitable candidates are found.

sd/-

October 28,2024

Director